MINUTES OF MEETING

Opening prayer

St. Ignatius' Prayer for Generosity

Lord, teach me to be generous, teach me to serve you as you deserve, to give and not to count the cost, to fight and not to heed the wounds, to toil and not to seek for rest, to labour and not to seek reward, except that of knowing that I do your will. Amen

Opening of meeting and welcome by President

Attendance
- Marty Price, Tracey Maynard, Ellen Geldard, Jody Peacock, Glenn McConville, Kerry Swann, Damian Gollick, Kerrie Payne

Apologies
- Brian Forbes

Confirmation of minutes from previous meeting
- Motion moved by Ellen Geldard that the minutes of the meeting held on 23 July 2014 be confirmed and held on record, seconded by Tracey Maynard.

Business arising from previous minutes
- Honour boards – still trying to decide what type of boards we want. Kerry and Glenn to sort it out. Leaning towards modern looking boards. Boards will hang in GOA. Maybe we can also have boards in JPAC with house leaders on them. Perhaps some in the Language Centre and Campion Theatre too.

Incoming correspondence
- Letter of thanks from the Moore Family
- Letter from Gerry Glass requesting financial assistance for Lilli
- Statement from Federation of P & F Associations
Business arising from incoming correspondence
- Request for financial assistance from Gerry Glass – motion moved by Ellen to donate $150.00 (50% of maximum contribution under policy as not a school representation), seconded by Tracey. Cheque drawn and given to Ellen to send.
- Statement from Federation of P & F Associations – Kerry agreed that we should not renew our membership until we have completed the open space master plan.

Outgoing correspondence
- Letter to Barry & Wendy Moore enclosing cheque for Garrett
- Letter to Brett & Billie Willis enclosing cheque for Daniel

Treasurer’s report
- Report attached

Head of School report
- Report attached
- Promotional video for College is being put together in conjunction with the Indy Foundation. Regular ads will appear in the Independent, as well as the video being on the website constantly.

Open space master plan
- Traverse wall – half completed, should be ready for installation within two weeks.
- Gambling fund grants – do we need to look at making an application for the next stage of the plan? Shading over courts, exercise equipment in year 4/5 area or something else which can be of benefit to the wider community. Speak with Sotera Trevaskis about writing an application for us.

General business
- Tuckshop volunteers – can we encourage grandparents to assist in the tuckshop? Newsletter item inviting grandparents
- Next meeting 10 September 2014 at 6.30 pm

Meeting closed 7.20 pm
Meeting date: Wednesday 13 August 2014
Meeting time: 6.30 pm
Meeting location: GOA Boardroom

MEETING AGENDA

Opening prayer

St. Ignatius’ Prayer for Generosity
*Lord, teach me to be generous, teach me to serve you as you deserve, to give and not to count the cost, to fight and not to heed the wounds, to toil and not to seek for rest, to labour and not to seek reward, except that of knowing that I do your will. Amen*

Opening of meeting and welcome by President

Apologies

Business arising from previous minutes
  • Honour boards

Incoming correspondence
  • Letter of thanks from the Moore Family

Treasurer’s report and accounts for payment

Principal/Head of School report

General business
Dear Ellen

Garrett, Barry and I would like to thank the P & F for their generous donation to assist with costs associated with his hockey. It is greatly appreciated.

Kind regards

Wendy Moore
26/07/2014
5 Jindera Crt
Wondunna 4655

To whom it may concern

Recently my daughter, Lilli Glass, was fortunate enough to gain selection in the Wide Bay Swimming Team to represent the Hervey Bay Swimming Club at the New Zealand National Short Course championships in Wellington, during the first week of September. This is the first time my daughter has represented the Wide Bay region in these national championships and we feel it is an honour and a reward for her hard work. The cost of this event has been estimated at $2500.

My husband and I would be grateful for any financial assistance that the Xavier Catholic College P&F could provide in relation to this trip and the expenses involved.

Thank you for your consideration.

Kind Regards

Gerry Glass
The President
Parents and Friends Association
Xavier Catholic College - Hervey Bay
PO BOX 1630
HERVEY BAY QLD 4655

STATEMENT
Date: 7/08/2014

Activity From: 1/01/2014 To: 7/08/2014 Balance Forward: $7,423.05

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Finance Charge $0.00 $7,423.05

**Strong voice for families in Catholic schools**

"Payments received after end of month will feature on your next statement"

Please cut along line and remit payment

To:
FEDERATION OF P&F CATHOLIC SCHOOLS QLD
GPO BOX 2410
BRISBANE QLD 4001

BALANCE DUE $7,423.05

From:
Xavier Catholic College - Hervey Bay
PO BOX 1630
HERVEY BAY QLD 4655

Bank Details:
Bank Name: Heritage Bank
BSB: 638 - 070
A/C No: 1250 8608

AMOUNT REMITTED $

**Strong voice for families in Catholic schools**
24 July 2014

Mr B & Mrs W Moore
24 Paul Drive
POINT VERNON Q 4655

Dear Barry & Wendy,

Enclosed is cheque in the sum of $210.00 to assist with the fees associated with Garrett's participation in the State Hockey Championships.

On behalf of the P & F Association, I would like to congratulate Garrett on his outstanding sporting achievements.

Yours faithfully

ELLEN GELDARD
Secretary
24 July 2014

Mr B & Mrs B Willis
41 Gundesen Drive
URRAWAEN Q 4655

Dear Brett & Billie,

Thank you for your letter of 25 May 2014.

Enclosed is cheque in the sum of $55.00 to assist with the fees associated with Daniel's participation in the State Triathlon Championships.

On behalf of the P & F Association, I would like to congratulate Daniel on his valiant effort despite his injuries. We wish him much better luck with his next competition.

Yours faithfully

ELLEN GELDARD
Secretary

ARCHDIOCESAN DEVELOPMENT FUND
COMMONWEALTH BANK OF AUSTRALIA
240 QUEEN STREET BRISBANE QLDA.

PAY

Billie Willis

THE SUM OF
Fifty-five dollars and
zero cents

AT

$ 55.00

XAVIER CATHOLIC COLLEGE
P & F ASSOCIATION

DATE 23/07/14

CUSTOMER(S) SIGNATURE(S)
TREASURER’S REPORT

Month Ending July 31st 2014

Opening Balance was $57,744.13.

Incoming

• $10,204.95 – Received from Xavier Catholic College for P & F levies collected

Outgoings

• Transfers
  o $5,789.00 Loan repayment for the Usage of Space Loan
  o $833.00 Loan Repayment for the Canteen Expansion

• Cheques
  o $55.00 To Billie Willis as a sporting donation for Daniel Willis – State Triathlon Championships
  o $210.00 To Barry & Wendy Moore as a sporting donation for Garrett Moore – QSSS Hockey
  o $270.00 To Xavier Catholic College for the sponsorship of an exchange student, Roxanne Canemassia, attending the Music Department Tour.

All cheques have been presented and cleared.

Our closing balance was $57,744.13.

$ 60,792.08
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Credits this Statement:
Debits this Statement:

7,157.00

10,204.95

B C E O
P & F ASSN. XAVIER COLLEGE
PO BOX 1630
HERVEY BAY QLD 4655

Should you have any queries please ring 07 3236 9289 during normal office hours.
BRI

THE ARCHDIOCESEAN DEVELOPMENT FUND

194 CHARLOTTE STREET

BRISBANE 4000

Printed at 12:56pm, 13 AUG 2014

Transaction BEGIN Date 01 JUL 2014
Transaction END Date 31 JUL 2014
DATE JOINED DEPT BR/AG
06 DEC 02 4 1

CLIENT No. 51604

B C E O P & F ASSN. XAVIER COLLEGE

51604560.1 - P & F Association
B C E O

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Credits this Statement
Debits this Statement

535.00

B C E O

P & F ASSN. XAVIER COLLEGE

PO BOX 1630
HERVEY BAY QLD 4655

Should you have any queries
please ring 07 3336 9289
during normal office hours.
Xavier Catholic College
1 Wide Bay Drive
ELI WATERS QLD 4655
ABN: 49 991 006 857-132
CRICOS No:
Phone: 07 4197 1177
Fax: 07 4197 1170
Email: psherveybay@bne.catholic.edu.au

Xavier Catholic College P & F
PO Box 1630
Hervey Bay QLD 4655

Date 4/07/2014
Page No. 1
Bank Branch No. 064-786
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EFT Remittance Advice

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No Withholding tax has been deducted from this payment. Total $10,204.95
Xavier Catholic College Parents & Friends Association  
Reconciliation Detail  
P & F General Account, Period Ending 31/07/2014

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Xavier Catholic College Parents & Friends Association
Reconciliation Summary
P & F General Account, Period Ending 31/07/2014

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Parents & Friends Report

August 13 2014

1. Very successful musical “The Silence of the Wash”
2. Catholic Education Week Mass
3. Debating Area finals
4. Inter House Athletics last Friday August 8
5. QCMF – Music Tour
6. ACMA Cyber Safety presentations - Aug 26th - Yr 3-10, Staff, Parents (7.00pm)
7. Bouldering wall – fingers crossed about 2 weeks
8. Parish Picnic