Meeting date: Wednesday 15 October 2014
Meeting time: 6.30 pm
Meeting location: GOA Boardroom

MINUTES OF MEETING

Opening prayer

St. Ignatius’ Prayer for Generosity

Lord, teach me to be generous, teach me to serve you as you deserve, to give and not to count the
cost, to fight and not to heed the wounds, to toil and not to seek for rest, to labour and not to seek
reward, except that of knowing that I do your will. Amen

Opening of meeting and welcome by President

Attendance
• Marty Price, Tracey Maynard, Ellen Geldard, Brian Forbes, Chris Reif, Kerrie Payne

Apologies
• Jody Peacock, Glenn McConville

Confirmation of minutes from previous meeting
• Motion moved by Marty Price that the minutes of the meeting held on 10 September 2014 be
confirmed and held on record, seconded by Tracey Maynard.

Business arising from previous minutes
• Directory of businesses owned/operated by Xavier Families – Kerry has provided an example
from St Columban’s College. Not sure whether we want to have a printed directory, an online
directory or both. Ellen to gather some info re costs, etc. Brian to talk to Matt Ninnes re
online version.

Incoming correspondence
• Request for financial assistance from Billie Willis for Daniel
• Tuckshop employment enquiry from Cindy Avery
• Letter from Qld Catholic Education Commission and Federation of P & F Associations re
political agenda
• Letter of thanks from Opti-Minds team
Business arising from incoming correspondence

- Request for financial assistance from Billie Willis – motion moved by Ellen to donate $100.00, seconded by Tracey. Cheque drawn, to be given to Ellen to send.
- Tuckshop employment enquiry from Cindy Avery – handed to Brian
- Letter from Qld Catholic Education Commission and Federation of P & F Associations re political agenda – nothing to be done with this, the College will take care of all political issues

Outgoing correspondence

- Email to Michelle Hebblewhite re financial assistance for Bella

Treasurer’s report

- Report attached

Head of School report

- Report attached

Open space master plan

- Kerry has advised that there may be significant funds available from the 2015 budget which can be allocated to the open space plan. He has asked the P & F to provide an updated list of priorities and rough costings.
- Updated list of priorities – Brian and Chris to gather info from staff as to their priorities, committee members to list their priorities and speak to parents, and report back to next meeting.
- Kerrie has info on a community grant for trees. The cut off date for applications is 30 October, but there will be more rounds of applications into the future. Kerrie will email info to Brian.

General business

- World Teacher’s Day is Friday 24 October. Donation of $500 made for Xavier to host event this year.
- Next meeting 12 November 2014 at 6.30 pm

Meeting closed 7.25 pm
Meeting date: Wednesday 15 October 2014
Meeting time: 6.30 pm
Meeting location: GOA Boardroom

MEETING AGENDA

Opening prayer

St. Ignatius' Prayer for Generosity
Lord, teach me to be generous, teach me to serve you as you deserve, to give and not to count the cost, to fight and not to heed the wounds, to toil and not to seek for rest, to labour and not to seek reward, except that of knowing that I do your will. Amen

Opening of meeting and welcome by President

Apologies

Business arising from previous minutes
- Directory of businesses owned/managed by Xavier Families – any ideas how we can gather the information required? How often would it be updated? Online, printed or both?

Incoming correspondence
- Request for financial assistance from Billie Willis for Daniel
- Tuckshop employment enquiry from Cindy Avery
- Letter from Qld Catholic Education Commission and Federation of P & F Associations re political agenda

Treasurer's report and accounts for payment

Principal/Head of School report

Open space master plan
- New list of priorities for next stage of plan

General business
Secretary, Xavier catholic College P & F

7/10/14

Dear Mrs Geldard

I would be most grateful if you could present these separate receipts (one for Wide Bay rep at State Track & Field and the other for State Cross Country) to the Xavier P & F.

We have always been very grateful to the generosity shown by the P & F for supporting Daniel and Brooke in their sporting pursuits.

As this will be my last application for assistance with funding I would like to take the opportunity to express my gratitude and which the Xavier catholic College community continues success and happiness.

Yours faithfully,

Billie Willis

Unit 7 42-44 freshwater Street
Scarness, 4655

$100
WIDE BAY SCHOOL SPORT BOARD  
PO BOX 142  
MARYBOROUGH 4650  

A.B.N.: 40 982 779 280  

TAX INVOICE  

Invoice #: 00022473  
Date: 19/09/2014  

Bill To:  

DANIEL WILLIS  
41 GUNDESEN DVE  
URRAWEEN QLD 4655  

Ship To:  

DANIEL WILLIS  
41 GUNDESEN DVE  
URRAWEEN QLD 4655  

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SALE BEFORE GST $175.45  
GST COMPONENT $17.55  
TOTAL $193.00  
PAID TODAY $193.00  

BALANCE DUE INCL GST $0.00  

BSB 064-421  
Account 00090671  
Name: Wide Bay School Sport Board  

4825
### TAX INVOICE

**TAX INVOICE**

**Invoice #:** 00022102  
**Date:** 06/06/2014

**Bill To:**

DANIEL WILLIS  
41 GUNDESEN DVE  
URRAWEN QLD 4655

**Ship To:**

DANIEL WILLIS  
41 GUNDESEN DVE  
URRAWEN QLD 4655

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**SALE BEFORE GST**  
$173.64

**GST COMPONENT**  
$0.00

**TOTAL**  
$173.64

**PAID TODAY**  
$173.64

**BALANCE DUE INCL GST**  
$0.00

---

**BSB** 064-421  
**Account** 00090671  
**Name:** Wide Bay School Sport Board

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47 75
4 September 2014

Dear Colleagues and Friends,

We are writing to seek your support to highlight issues important to Catholic education in the lead-up to the next state election.

The election will be held sometime between now and March 2015, and it is vital that we use this time to ensure political representatives are made aware of the needs of Catholic education as their parties formulate policies.

To this end, we encourage principals and parent leaders from Catholic school communities to meet with local MPs and candidate(s), preferably between now and the end of the school year.

The materials enclosed have been jointly developed by the Queensland Catholic Education Commission (QCEC) and the Federation of Parents and Friends Associations (P&F) to provide information about the key issues and guidance on how to gain the best outcomes from these meetings:

- A Guide to Political Action
- Framing paper: Catholic Schools - Delivering Quality Education
- Outlines of key issues, including key messages (x5)

These and other resources are also available online at: www.qcec.catholic.edu.au or www.pandf.org.au. For further information or additional hard copies of materials please contact Gerard Delaney at QCEC on gerardd@qcec.catholic.edu.au or Ph 3316 5819.

Any insights or feedback from meetings would also be appreciated and this can be provided for the joint reference of QCEC/P&F by emailing election@qcec.catholic.edu.au.

As part of this advocacy process, the QCEC and the P&F will seek formal responses to the issues raised from party leaders, and these will be provided for publication in school newsletters in the weeks leading up to the election.

We take this opportunity to thank you for your ongoing support for Catholic education in Queensland. Any assistance you can provide to ensure our voice is heard by politicians at this important time will be greatly appreciated.

Yours sincerely

Mike Byrne
Executive Director
Queensland Catholic Education Commission

Carmel Nash
Executive Director
Federation of Parents and Friends Associations
We would like to thank you for helping us represent Xavier at the State Finals of Opti-MINDS at the University of Queensland. We feel blessed to have been given the opportunity to represent our school and the Wide Bay Region. We appreciate your financial assistance and we learnt a lot from the experience.

THANK YOU
Good Morning Michelle.

As a result of last night’s monthly P & F Meeting all who attended unanimously agreed to support Bella in attending the U15 Football Championships in Japan. As per our Financial Assistance policy we have donated the maximum payable of $300.00. I have a cheque for this amount for you and was wondering the best way to get this to you as fast as possible. I can drop it into the school reception for collection if this is the easiest.

Please do not hesitate to call me to arrange collection. My phone number is 0419 160 905.

If I don’t hear back throughout today, I will drop the cheque in an envelope and leave it at the school reception with both your name & Bella’s on the front on Friday morning.

Kind regards
Tracey Maynard
Treasurer
Xavier Catholic College Parents & Friends Association
Month Ending September 30th 2014

Opening Balance was $70,309.03.

Incoming

- $3,956.75 – Received from Xavier Catholic College for P & F levies collected
- $426.65 – Banking Commissions & Cookbook Sales

Total Incoming of $4,383.60

Outgoings

- Transfers
  - $5,789.00 Loan repayment for the Usage of Space Loan
  - $833.00 Loan Repayment for the Canteen Expansion
- Cheques
  - $320.00 To Xavier Catholic College for the students attending the State OptiMINDS Challenge
  - $300.00 To Michelle Hebbelwhite for Bella Palmero’s selection in the state QISSS Football team going to Japan
  - $300.00 to Nicole Kilpatrick for Giorgia Kilpatrick’s attendance at the National Youth Science Forum

The cheque for Gerry Glass in the amount of $150.00 & the Cheque for Nicole Kilpatrick are still unpresented.

Our closing balance was $67,450.63. With the outstanding cheques & commitment of $10,000 for the further implementation of the Usage of Space Plan net position is $57,000.63
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Credits this Statement                            4,383.60
Debits this Statement                              7,242.00

Should you have any queries please ring 07 3336 8289 during normal office hours.
**Client:** B C R O P & F ASSN. XAVIER COLLEGE

**51604660.1 - P & F Association**

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Credits this Statement: 620.00

Debits this Statement: 620.00

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**B C R O**
P & F ASSN. XAVIER COLLEGE
PO BOX 1630
HERVEY BAY QLD 4655

Should you have any queries please ring 07 3336 9289 during normal office hours.
Xavier Catholic College
1 Wide Bay Drive
ELL WATERS QLD 4655
ABN: 49 591 006 857-132
CRIOS No: 
Phone: 07 4197 1177
Fax: 07 4197 1170
Email: psharveybay@bne.catholic.edu.au

Xavier Catholic College P & F
PO Box 1630
Hervey Bay QLD 4655

**EFT Remittance Advice**

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No Withholding tax has been deducted from this payment. Total $426.65
# Xavier Catholic College

**Xavier Catholic College**  
1 Wide Bay Drive  
ELI WATERS QLD 4655  
ABN: 48 991 006 857-132  
CRICOS No:  
Phone: 07 4197 1177  
Fax: 07 4197 1170  
Email: ps@herveybay.qld.catholic.edu.au

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No Withholding tax has been deducted from this payment.  
Total $3,956.95
P&F Meeting October 15th

Progress with turfing and half basketball court

Staffing across the college for 2015

Archbishop visit

Senior schooling

Enrolments for 2015

World Teachers Day

Grandparents Day

School Directory

Brian review

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