



## **Student Protection Contacts**

Student Protection Contacts are Xavier staff members to whom a student can report behaviour of another staff member and/or student that the student considers is inappropriate. The names of the Student Protection Contacts are placed on the 'Recognise, React, Report' posters located throughout the school.

Below are the names of the Student Protection Contacts at Xavier:

<b>Simon Dash</b>	<b>Principal</b>
<b>Kerry Sidaway</b>	<b>Head of School (Secondary)</b>
<b>Russell Davey</b>	<b>Head of School (Primary)</b>
<b>Reagen Collier</b>	<b>Assistant Principal - Student Welfare (Secondary)</b>
<b>Stephanie Smith</b>	<b>Assistant Principal – Learning &amp; Teaching (Primary)</b>
<b>Chris Relf</b>	<b>Assistant Principal – Learning &amp; Teaching (Secondary)</b>
<b>Alicia Miles</b>	<b>Guidance Counsellor (Primary)</b>
<b>Annie Sexton</b>	<b>Guidance Counsellor (Secondary)</b>

Under the Education (Accreditation of Non-State Schools) Regulation 2017 (Regulation 16(3)), schools administered by Brisbane Catholic Education as an agency of The Corporation of the Trustees of the Roman Catholic Archdiocese of Brisbane have at least two nominated staff members as Student Protection Contacts. The names of these Student Protection Contacts are made known to staff, students and parents and are published on the school's website, in the school's newsletter, on the 'Recognise, React, Report' posters placed in prominent places in the school and maintained on a central register at the office of Brisbane Catholic Education, checked annually.

## **Complaints Procedure**

Under the Education (Accreditation of Non-State Schools) Regulation 2017 (Regulation 16(5)), schools administered by Brisbane Catholic Education as an agency of The Corporation of the Trustees of the Roman Catholic Archdiocese of Brisbane have a written complaints procedure to address allegations of non-compliance with student protection processes. Information about the complaints procedure is available from Brisbane Catholic Education and published on its public website at [Complaints Procedure](#).

## **Awareness and Implementation**

If staff members, parents or students require further information in relation to any of the processes described in this document and/or other student protection compliance requirements, advice should be obtained from the Principal, the school's other Student Protection Contact/s or Student Protection Officers within the Brisbane Catholic Education Office. Brisbane Catholic Education as an agency of The Corporation of the Trustees of the Roman Catholic Archdiocese of Brisbane is responsible for ensuring that:

- this document is freely available to staff members, students and parents;
- staff members, students and parents are made aware of the student protection processes;
- staff are trained in implementing the processes; and
- the processes are being implemented within the school.